

**GRAYSLAKE COMMUNITY PARK DISTRICT
PARK BOARD MEETING**

September 18, 2024

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

PRESENT: Commissioners Anderson, Deal, Kennedy, Larson, Rodas, Ryan, Toth. Staff: Splitt, Regnier, VanZant. Board Recording Secretary Shari Raven.

MOTION: by Deal that the Park Board of Commissioners approve the Park Board Meeting Agenda as presented. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Comments from the public: none

MOTION: by Kennedy that the Park Board of Commissioners approve the Consent Agenda to include:

- The Payment of Bills and Payroll from 08-22-24 thru 09-18-24 in the amount of \$418,703.57
- Approval of the August 21, 2024 Park Board Meeting Minutes

Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Board Members reviewed the proposal from Terra Engineering for the site survey, civil engineering, and landscape architecture services associated with the tennis and basketball court areas at Alleghany Park. The project scope includes the removal and replacement of the tennis court area with 1 tennis court and two pickleball courts and associated fencing; and the crack fill and re-color coating of (2) basketball courts.

This architectural services agreement includes surveying, construction documentation, bid assistance, construction administration and close out/post completion/ warrant phase.

MOTION: by Kennedy that the Park Board of Commissioners approve the Architectural Services Agreement from Terra Engineering for Alleghany Park Courts Renovation Project in the amount of \$24,025 plus reimbursables. Second by Anderson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Splitt stated that the Park Board will need to officially dissolve the Local Government Efficiency Committee that was formed by resolution in May 2023. The Park

District will need to form a new Local Government Efficiency Committee and write a new report every 10-years.

MOTION: by Anderson that the Park Board of Commissioners approve the dissolving of the Park District's Local Government Efficiency Committee effective immediately. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Splitt mentioned the Prairieview School PTO is requesting permission to use Union Square Park in Hainesville for a Food Truck Fundraiser Event.

The event scheduled for Friday, October 4th from 5:00-8:00pm. They are planning for 3 food trucks; Stix & Noodles, Dog-N-Suds and Nothing Bunt Cakes. This will be a picnic in the park type of event with no additional activities planned. Parking will be available at the Avon Baseball Fields.

MOTION: by Deal that the Park Board of Commissioners approve the permit request for Union Square Park for the Prairieview School PTO to host a Food Truck Fundraiser Event on October 4, 2024. Second by Rodas. Upon roll call all Park Board Members voted "aye" No Nays. Motion passed.

The board reviewed the report of the Executive Director.

Splitt reviewed the status of the Alleghany Park Tennis and Basketball Court Soil/Pavement Borings for the board.

She stated that before we begin the design stage and prepare the bid docs for the renovation project this fall, it was highly recommended that a pavement core/soil borings test be conducted. The objective of this test is to determine pavement composition and subgrade soil conditions to be a better guide for the renovation plans. The tennis court developed large cracks and payment heaving shortly after they were built. Since these courts are 20 years old, and we know that this land was used as a fill site, we want to make certain that the renovation is done correctly so this does not happen again. The district has contracted with Test Service Corporation (TSC) out of Gurnee to conduct these soil/pavement borings. The testing will take place on Friday, September 20th. Splitt will keep the board posted.

Cambridge Park Court Update: Chicagoland Paving has completed adding additional stone base, installing the binder and poured the asphalt for the tennis and basketball courts. Once the courts have been paved, they need to sit for 14-21 days before the color coating can be applied.

There is going to be a change order with this project but staff has not received the final addition to the contract. When the old court pavement was being removed, it was discovered that it was significantly thicker than a normal court surface should be. They removed 7" of asphalt; a typical court with no overlay has 3". It appears that at

some point these courts had an overlay applied. The issue with this, is that the courts are now 4" lower than the existing paths that connect to the entrance to the court, which would not meet ADA requirements. The contractor added 2" of additional stone base at a cost of approximately \$5,700 and will feather the path connections into the courts to meet ADA requirements. The additional cost for this is approximately \$750-\$1,000. There will be one additional cost for the additional removal cost from the contractor. The project spec called for the removal of +/- 3 1/2" of asphalt, they had to remove 7"+. Staff is still awaiting what this additional cost to the contractor is before the change order is finalized. Splitt will bring this back to the October board meeting for discussion.

Construction on Brayden's Break Zone began on Tuesday September 17th. The shaded inclusive picnic area will feature a concrete pad, fabric shade structure and 3 picnic tables. This was made possible by donations made in honor of Brayden Szmczak along with a large donation from the family.

Each year the district nominates a community member, community group, volunteer or employee who has provided outstanding service or volunteer work for the district for the annual prestigious friends of the park award. If the board or staff knows of anyone to nominate, it will be discussed at the October board meeting.

The board reviewed the report of the Superintendent of Recreation.

The Pumpkin Fest event is planned for Thursday, October 24 from 5:30-7:00 at Central Park. Staff has planned for games, activities, and hayrides on Central Park Lane. The highly anticipated character path awaits participants as long as we have participation from high school volunteers and the interactive award-winning costume contest will end the evening of festivities. New this year we have invited a few food trucks to join us.

August was filled with promoting the Fall Program Guide, youth sports, and special events. At the end of August, we had an annual marketing meeting to discuss plans for 2025. Ideas included more physical marketing in parks, adjusting the sponsorship guide to have a middle level, changing our thank you coupons for coaches, and more.

August was a good month to golf. There were 2087 rounds of golf played for the month of August.

End of the 2024 golf season will be November 30. All golf staff will meet in November to recap the current golf season and plan ahead for March 2025.

The board reviewed the report of the Assistant Superintendent of Parks.

Highlights of Muhrs report included:

-Purchasing a New Dodge Ram Truck

- In 2025 adding the Aqualume 5 to the splash pad.
- All field lights at Alleghany fields 1 and 2 (softball/baseball) updated to LED fixtures, thanks to a grant from Come-Ed.
- Cambridge Park/Tennis/Basketball Renovation -Chicagoland Paving has completed the final grading and began adding asphalt surface.
- Alleghany Crack Fill was completed.
- New Swing Set installed at Creekside Park.
- Excavation at Jones Island Park for the new picnic area.

The board reviewed the report of the Business Manager.

VanZant stated the General Fund and Recreation Fund, show significant expenditures for the current period, but the accounts overall maintain a positive year-to-date activity.

The auditors were finished with their fieldwork in 2 days and the remainder of the time their work will be done remotely. New technology Lauterbach & Amen is using this year is a secure portal with a list of documents to upload.

Ryan announced the October 16, 2024 Park Board Meeting will be at 7:00pm.

MOTION: by Larson to adjourn at 7:22pm. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:22pm

Ray Larson, Secretary
Board of Commissioners