

**GRAYSLAKE COMMUNITY PARK DISTRICT
PARK BOARD MEETING**

August 21, 2024

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

PRESENT: Commissioners Anderson, Deal, Kennedy, Larson, Ryan. (Absent: Commissioners Rodas, Toth) Staff: Splitt, Regnier, VanZant. Board Recording Secretary Shari Raven.

MOTION: by Deal that the Park Board of Commissioners approve the August 21, 2024 Park Board Meeting Agenda as amended. Under New Business 7B. delete Sports Affiliate Request. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Comments from the public: none

MOTION: by Kennedy that the Park Board of Commissioners approve the Consent Agenda to include:

-Payment of Bills and Payroll from 07-18-24 thru 08-21-24 in the amount of \$587,774.71
-Approval of the July 17, 2024 Park Board Meeting Minutes.

Second by Larson. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

The Village of Hainesville is requesting permission to use Union Square Park for a Family Fun Fest.

The event is scheduled for Saturday, September 14th from 12:00-4:00pm. They are anticipating approximately 200 people in attendance throughout the day. Parking will be available at the Avon Baseball Fields. The Village is planning on having a DJ, inflatables and food served by the rising Sun Masonic. There is NO alcohol being served this year. The Village will be providing their own porta johns, garbage cans and clean-up services. Splitt has received all certificates of insurance from each vendor participating in the event.

MOTION: by Larson to approve the permit request for Union Square Park for the Village of Hainesville Family Fun Fest. Second by Deal. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

The District's Anti-Nepotism Policy states that No immediate family of any elected, appointed, or management personnel may be employed for any position in the Park District.

Commissioner Anderson is requesting an exception that would allow her daughter, Grace to work as a youth volleyball coach in the Park District's Recreation Department for the spring and fall volleyball seasons. Grace has already worked for the Park District in this position prior to Commissioner Anderson being appointed to the board. Athletic Supervisor, Brice Walsh would like to rehire her for the volleyball seasons pending board approval of this policy exception.

MOTION: by Larson to allow Grace Anderson to be hired as a seasonal Recreation employee for the volleyball seasons, as an exception to the District's Anti-Nepotism Policy. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No Nays. Motion passed.

The board reviewed the report of the Executive Director.

Splitt gave an update on the Cambridge Park Tennis/ Basketball Court Project.

She stated that this project will be starting the week of August 19th. Splitt held the pre-construction meeting with Chicagoland Paving and Terra Engineering onsite. Vocke and Muhr have removed the bushes around the courts and will be installing the safety construction fencing on Thursday. The contractor is anticipating that the project should take about 5 weeks to complete, pending any unforeseen weather delays.

Lauterbach & Amen will be onsite the week of September 3-6 conducting their field work for the FY 2023/2024 audit. This is the fifth and final year of our contract with this firm. Staff have been very pleased with their services thus far and would like to continue working with them. Staff will be requesting a new contract from them and will review and then decide if an RFP is necessary. Splitt will have an update at the September meeting.

A draft of the audit will be available for the October board meeting or at the latest the November COW meeting. The board will need to approve and adopt the audit no later than the November board meeting as it needs to be filed with the county by November 30th.

The tennis and basketball courts at Alleghany Park need renovation. Splitt is waiting on a proposal from Terra Engineering for the completion of the construction drawings and bid information. The district is looking at a complete renovation of the tennis courts, converting one of the tennis courts to 2 pickleball courts and then doing a crack-fill, patching and new color coating of the basketballs courts. Splitt is anticipating bringing the proposal back for approval the the September board meeting.

The SRACLC Foundation's annual holiday tree festival will be taking place on Saturday, November 16th at Hawthorn Woods Country Club. They are looking for people/companies to help sponsor the event or donate a basket to the silent auction. Board Members should let Splitt know if anyone might be willing to sponsor or provide a basket.

After 28+ years with the Park District, Joe Vocke has submitted his letter of intent to retire effective March 3, 2025. Joe has been an integral part of the Park District serving as parks foreman and then Superintendent of Parks. His hard work, dedication and knowledge of the parks and community will be greatly missed.

The board reviewed the report of the Superintendent of Recreation.

Summer Camp season in the history books. Staff hired 27 new employees this summer and they all did amazing. Summer camp staff were always willing to work and pick up extra shifts when needed. All 58 camp employees will be asked back next summer.

Preparations are under way to get the Preschool school year started. Preschool teachers are back in the building prepping for a fantastic year. Teachers will begin meeting parents and students on Monday, August 26 through Thursday, August 29 for Open House evenings. Preschool starts Tuesday, September 3rd.

The Fall Program Guide launched on Tuesday, August 6 at 8:30am with a nice response from the public.

July was a busy month for marketing as we prepared for the Digital Fall Program Guide.

It was a busy July at the golf course and plenty of rain to green up the greens. The course hosted the Red, White, Blue Tournament on July 6 with 30 golfers in attendance and sponsorship from Edward Jones; Kira Cole allowed for a \$50 gift card to be awarded and golf goodie bags.

The board reviewed the report of the Assistant Superintendent of Parks.

Thrifty Nickel Handyman finished the renovation of the Alleghany concession stand. The completion of these projects at Alleghany, Central Park, and the Golf course really brought a brightness back to these building which they desperately needed.

Veterans Flooring was in on August 5th to sand down, screen, and re-apply two coats of polyurethane to the Dance floor and gymnasium. The sanding removes blemishes or indentations left by dance shoes and the polyurethane helps to protect them in the future.

Premier Paving has completed overlays to paths that had become worn out as well as parking lots that had deteriorated extensively over the years. Paths that required overlays include:

Meadowview Park (Playground and Tennis/Basketball courts sides)
Central Park (Woods to our sign by GMS)
Washington Village (around the gazebo)
Parking lot at Doolittle Park

The board reviewed the report of the Business Manager

Van Zant stated the Excal Tech is getting a quote for the District from IT security company, KnowBe4. They will provide ongoing security awareness training for all staff to stay protected from phishing emails and possible ransomware attacks.

Ryan announced the September 18, 2024 Park Board Meeting will be at 7:00pm.

MOTION: by Deal to adjourn at 7:25pm. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:25pm

Ray Larson, Secretary
Board of Commissioners