

**GRAYSLAKE COMMUNITY PARK DISTRICT
COMMITTEE OF THE WHOLE MEETING**

May 1, 2024

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

PRESENT: Commissioners Anderson, Kennedy, Larson, Rodas, Ryan, Toth.
(Absent: Deal) Staff: Splitt, Regnier, VanZant. Board Recording Secretary Shari Raven.

MOTION: by Kennedy that the Park Board of Commissioners approve the May 1, 2024 Committee of the Whole Meeting Agenda as presented. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Board Members reviewed the proposed annual budget for Fiscal Year 2024/2025 which runs from June 1, 2024-May 31, 2025. The budget includes a total of 10 different funds that the district utilizes for its operations, budget highlights, park projects, new equipment purchases and staffing.

Splitt is proposing adding a new full time hire for the park staff, as well adding a ranger position to IMRF.

Consensus among board members was to increase one full time park staff as of June 1st and Park Ranger to join IMRF. Van Zant can begin the IMRF paperwork. These positons will take effect at the start of the fiscal year.

Board Members reviewed the Annual Budget and Appropriation Ordinance for Fiscal Year 2025.

The district is required to hold a public hearing outside of its normal board meeting for the purpose of providing information to anyone attending relating to the ordinance and the process in developing it. This hearing will take place May 15th at 6:45pm.

The Ordinance displays the anticipated revenue to be received through tax dollars, user fees and other sources as well as the anticipated expenditures in the Budget columns. The Appropriation column sets the legal spending limit for the specified purpose in each fund. This cap is 15% higher than the budget column. Anything higher than that level of expenditure requires Board action. The district's Budget and Appropriation Ordinance has been on public display in draft form since April 15th and will remain until the time of our hearing.

The Budget and Appropriation Hearing will take place on May 15th at 6:45pm.

Board Members reviewed the Draft Resolution R24-01, Transfer of Funds, recommending the transfer of \$200,000 from the General Fund and \$200,000 from the Recreation Fund to the Capital Improvement Fund.

It is highly likely that this amount may be adjusted prior to approval at the May meeting. The final transfer amount from each fund will be determined after a careful analysis of the fund balance reserves in both the General and Recreation funds once the May expenses have been posted. This transfer will be made to build up the fund balance in the Capital Improvement fund for larger projects and capital purchases. In addition, these funds are also used to pay the debt service on the new maintenance facility. This transfer of funds will lower the General and Recreation Fund balances to be within the recommended target range.

This resolution will be brought back to the May Board Meeting for final approval.

Spitt stated the Grayslake Memorial Day Parade will be held on Monday May 27, 2024 starting at 9:30am from Grayslake Central High School .Board Members are encouraged to attend.

Ryan announced the May 15, 2024 Budget & Appropriation Hearing will be at 6:45pm. The May 15, 2024 May Park Board Meeting will be at 7:00pm. The May 15, 2024 Annual Park Board Meeting- immediately follows the 7:00p.m. Meeting.

MOTION: by Larson to adjourn at 7:23pm. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:23pm

Ray Larson, Secretary
Board of Commissioners